



325 Soquel Avenue  
Santa Cruz, CA 95062

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**October 25, 2021**  
**5:00 p.m.**  
**Zoom online meeting**

**\*\*PLEASE NOTE\*\***: Due to public health orders related to the current COVID-19/Novel Coronavirus outbreak, this meeting will be held virtually using the Zoom online platform. Members of the public may participate by downloading the Zoom app and joining the meeting at <https://zoom.us/j/98002291288>. Board members will each receive a unique Zoom address an hour before the meeting.

## **A G E N D A**

1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz , Joe Hall, Tom Manheim, Larry Laurent, Janis O'Driscoll, Elizabeth Shaw, Keith Gudger, Christina Granados, David Warren

[quorum is six]

2. Oral Communications

Any person may address the Board during its oral communications period. All Oral Communications must be directed to an item not listed on today's consent or regular agenda, and must be within the jurisdiction of the Board.

3. Consideration of late additions to the agenda; additions and deletions to consent and regular agendas.

### **CONSENT AGENDA**

4. Approve meeting agenda

5. Approve Board meeting minutes of September 27, 2021\*

6. Approve Finance Committee recommendation to accept September 2021 financial reports \*

### **REGULAR AGENDA**

7. Executive Director's report\*

8. Education Committee report\*

9. Board Chair's report
10. Board Member / staff requests for specific items to appear on next meeting agenda
11. Announcements
12. Adjournment

**Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.**

**\* Material Included in Board Packet**



325 Soquel Avenue  
Santa Cruz, CA 95062

## EXECUTIVE COMMITTEE

Regular Meeting

October 25, 2021

**5:00 p.m.**

Zoom online meeting

## AGENDA

### 1. Roll Call

Guy Lasnier (Chair), Maitreya Maziarz, Joe Hall, Tom Manheim, Larry Laurent, Janis O'Driscoll, Elizabeth Shaw, Keith Gudger, Christina Granados, David Warren

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.



325 Soquel Avenue  
Santa Cruz, CA 95060

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**September 27, 2021**  
**5:00 PM**

**Zoom Video Conference**

## **MINUTES**

Please Note: This meeting was held virtually via Zoom due to the COVID-19 virus outbreak and was permitted by an Executive Order Issued by Governor Gavin Newsom allowing virtual meetings of governing boards to be in compliance with the Brown Act during the duration of the COVID-19 Emergency. The public notice of the meeting provided the Zoom login information for the meeting if any public member wished to attend or comment. All meeting votes were taken verbally.

*The Meeting was called to order at 5:07pm.*

1. Roll Call (All attendees participated virtually and roll was taken verbally.)

Present: *Lasnier, Maziarz, Hall, Manheim, Shaw, Gudger, Granados*

Absent: *Laurent, O'Driscoll, Warren*

(Quorum is six)

2. Oral Communications

Any person may address the Committee during its Oral Communications period. All Oral Communications must be directed to an item not listed on today's Consent or Regular Agenda and must be within the jurisdiction of the Committee.

*None.*

3. Consideration of Late Additions to the Agenda; additions and deletions to consent and regular agendas.

*None.*

### **CONSENT AGENDA**

4. Approve Board meeting minutes of June 28, 2021
5. Approve Board special meeting minutes of July 13, 2021
6. Approve Finance Committee recommendation to accept June, July, and August 2021 financial reports

*A motion to approve all consent agenda items was made by Director Gudger and seconded by Director Manheim. Consent agenda was approved unanimously by voice vote.*

## REGULAR AGENDA

### 7. Executive Director's report

*Executive Director reports we received the \$15k CA Relief Grant. EIDL funds have also been approved, but when sent to the bank they were rejected due to incorrect name and account information. Corrected information has been provided to EIDL. Staff training on zoom has been completed. Most meetings are now handled by one person. Co-working space break-even number is now \$10,000. During first two months of the fiscal year we have come close and expect to meet projections as the year progresses. A local producer wants is discussing having CTV act as his fiscal sponsor under the program approved by the Board last year. The new New captioners were successfully installed in August. Kudos to Victor and Maitreya. The new captioners are working well, a great relief. Planning for install of new broadcast equip. A big process. Will be put together offsite and then take to county building for install. Doing a systematic review of all equipment. We have 20 camera kits. Now we can track when things are inspected. The shipping container storage has been cleaned up and organized with all shelves and items labeled*

*Youth Grant – Watsonville received 25 padcaster kits. Supervising teacher reports kids were engaged and enjoyed the process. We are still waiting for them to upload their stories. The youth grant committee approved a new grant to Friends of the Library to create an animation curriculum. CTV is providing seven computers to be used onsite in library. Friends of the Library will move the equipment from one site to another. They will make short, animated features to upload.*

### 8. Education Committee report

*A written report was provided. Director Gudger notes that Cabrillo has applied for a new journalism program for the Fall, 2022, which offers an opportunity for CTV to get more closely involved with the college. Director Warren is working on a new program for educators, to be called "education spotlight."*

### 9. Board Member / staff requests for specific items to appear on next meeting agenda

*None*

### 10. Announcements

*Director Gudger notes several community producers have wondered when the studios will be reopened. They understand that it doesn't make sense while County is still in the red zone for COVID. But this represents continued interest in using the studio. A new non-profit spotlight was shot for Associated Faith Communities, which has a new director.*

### 11. Adjournment

*A motion was made by Director Gudger and seconded by Director Maziarz that the meeting adjourn. The motion passed unanimously on a voice vote.*

Community Television of Santa Cruz County  
 Capital Profit Loss Budget Performance  
 September  
 2021

	Annual Budget 2021-22	August 2021	September 2021	September Year to Date	% of Annual Budget	Amount Remaining
<b>4000 · CAPITAL REVENUE</b>						
<b>4100 · County PEG Fees</b>	500,000.00	0.00	125,000.00	125,000.00	25%	375,000.00
<b>4105 · County PEG Fees - Youth Grant</b>	100,000.00	0.00	25,000.00	25,000.00	25%	75,000.00
<b>TOTAL INCOME</b>	<b>600,000.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>25%</b>	<b>450,000.00</b>
<b>5000 · CAPITAL EXPENDITURES</b>						
<b>5100 · Facility</b>						
7400 · Facility Lease	266,785.00	20,941.94	19,676.98	58,732.22	22%	208,052.78
6701 · Facility /Equip. Insurance	11,143.00	1,200.76	1,092.10	3,276.29	29%	7,866.71
7058 · Leasehold Improvements /Capital	20,000.00	0.00	0.00	0.00	0%	20,000.00
7300 · Facilities & Equipment Rental	1,000.00	51.35	51.35	154.05	15%	845.95
<b>Total 5100 · Facility</b>	<b>298,928.00</b>	<b>22,194.05</b>	<b>20,820.43</b>	<b>62,162.56</b>	<b>21%</b>	<b>236,765.44</b>
<b>5200 · Equipment</b>						
7215 · Copy Machine Lease	5,000.00	24.10	398.38	646.75	13%	4,353.25
7051 · Equipment Repair	5,000.00	83.33	83.33	249.99	5%	4,750.01
7054 · Captioning Equipment Lease	0.00	0.00	0.00	0.00	0%	0.00
7056 · Equipment - Depreciated	106,732.00	93,068.08	12,048.47	105,116.55	98%	1,615.45
7057 · Equipment - Non Depreciated	26,021.00	2,857.36	1,572.94	5,102.96	20%	20,918.04
7060 · Equipment Grant Program - Depreciated	100,000.00	9,006.73	498.09	9,504.82	10%	90,495.18
7061 · Equipment Leases	0.00	0.00	0.00	0.00	0%	0.00
7062 · Software as a Service	16,500.00	1,358.63	1,022.31	3,681.40	22%	12,818.60
<b>Total 5200 · Equipment</b>	<b>259,253.00</b>	<b>106,398.23</b>	<b>15,623.52</b>	<b>124,302.47</b>	<b>48%</b>	<b>134,950.53</b>
<b>Capital Maintenance &amp; Repair</b>						
7063 · Building Maintenance	7168.00	663.01	827.62	1,997.50	28%	5,170.50
7064 · Equipment Maintenance	11033.00	919.45	919.45	2,758.35	25%	8,274.65
7065 · Equipment Repair	22958.00	1871.44	1969.83	5,758.88	25%	17,199.12
<b>Total Capital Maintenance &amp; Repair</b>	<b>41159.00</b>	<b>3453.90</b>	<b>3716.90</b>	<b>10,514.73</b>	<b>26%</b>	<b>30,644.27</b>
<b>5300 · Media Licensing</b>						
7059 · Music Library	660.00	55.00	55.00	165.00	25%	495.00
<b>Total 5300 · Media Licensing</b>	<b>660.00</b>	<b>55.00</b>	<b>55.00</b>	<b>165.00</b>	<b>25%</b>	<b>495.00</b>
<b>Total 5000 · CAPITAL EXPENDITURES</b>	<b>600,000.00</b>	<b>132,101.18</b>	<b>40,215.85</b>	<b>197,144.76</b>	<b>33%</b>	<b>402,855.24</b>
<b>NET INCOME/LOSS</b>	<b>0.00</b>	<b>(132,101.18)</b>	<b>109,784.15</b>	<b>(47,144.76)</b>		

Community Television of Santa Cruz County  
 Operating Profit Loss Budget Performance  
 September  
 2021

	Annual Budget 2021-22	August 2021	September 2021	September Year to Date	% of Annual Budget	Amount Remaining
<b>4300 - OPERATING REVENUE</b>						
4101 - County BOS Meetings	29,758.00	0.00	2,040.00	6,172.50	21%	23,585.50
4103 - City of Capitola Gov. Meetings	8,700.00	676.00	598.00	2,091.00	24%	6,609.00
4104 - SCMTD Meetings	3,256.00	0.00	468.00	640.00	20%	2,616.00
4106 - City of Santa Cruz Gov. Mtg.	53,805.00	465.00	2,596.25	6,585.25	12%	47,219.75
4108 - SCCRTC Meetings	4,740.00	0.00	468.00	898.00	19%	3,842.00
4109 - SCWD Government Meetings	0.00	0.00	0.00	0.00	0%	0.00
4120 - Facility & Equipment Use	120,000.00	9,222.88	9,045.92	27,409.95	23%	92,590.05
4121 - SLVWD Meetings	9,649.00	364.00	468.00	1,563.00	16%	8,086.00
4123 - Webinar Meetings	0.00	0.00	0.00	310.00		(310.00)
4122 - PVUSD	0.00	1,117.00	545.00	2,184.50	0%	(2,184.50)
4130 - Classes	0.00	0.00	0.00	0.00	0%	0.00
4165 - Donations	250.00	0.00	0.00	0.00	0%	250.00
4180 - Interest Earned	0.00	123.11	107.73	356.23		(356.23)
4185 - Misc. Income	300.00	0.00	63.00	149.00		151.00
4190 - Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00		0.00
4200 - Production Services	6,000.00	0.00	600.00	600.00	10%	5,400.00
4250 - Closed Captioning	42,000.00	0.00	3,075.00	8,362.50	20%	33,637.50
4260 - Equipment Lease	7,600.00	651.28	651.28	1,953.84		5,646.16
4700 - CA Relief Grant	0.00	15,000.00	0.00	15,000.00		(15,000.00)
<b>Total 4300 - OPERATING REVENUE</b>	<b>286,058.00</b>	<b>27,619.27</b>	<b>20,726.18</b>	<b>74,275.77</b>	<b>26%</b>	<b>211,782.23</b>
<b>TOTAL INCOME</b>	<b>286,058.00</b>	<b>27,619.27</b>	<b>20,726.18</b>	<b>74,275.77</b>	<b>26%</b>	<b>211,782.23</b>
<b>6000 - OPERATING EXPENSES</b>						
6100 - Advertising	9,000.00	337.78	320.90	972.37	11%	8,027.63
6300 - Bank Charges	2,500.00	141.60	156.19	496.70	20%	2,003.30
6600 - Dues & Subscriptions	1,500.00	87.95	147.95	323.85	22%	1,176.15
7100 - Office Supplies	1,000.00	255.36	0.00	342.60	34%	657.40
7105 - Production Expenses	500.00	0.00	0.00	0.00	0%	500.00
7200 - Postage/Freight	700.00	0.00	16.31	16.31	2%	683.69
7205 - Printing	250.00	0.00	0.00	0.00	0%	250.00
7401 - Facility Supplies	2,708.00	207.96	188.14	465.02	17%	2,242.98
7640 - Licenses/Fees/Misc. Taxes	150.00	25.00	0.00	71.00	47%	79.00
7700 - Telephone/Telecommunications/Internet	1,920.00	188.23	188.23	564.69	29%	1,355.31
<b>Total 6000 - Operating Expenses</b>	<b>20,228.00</b>	<b>1,243.88</b>	<b>1,017.72</b>	<b>3,252.54</b>	<b>16%</b>	<b>16,975.46</b>
<b>6800 - Contracted Services</b>						
6900 - Contract Services-Audit Services	2,153.00	0.00	0.00	0.00	0%	2,153.00
7001 - Contract Services-Production Support	0.00	0.00	0.00	0.00	0%	0.00
7007 - Contract Services-CMAP	0.00	0.00	0.00	0.00	0%	0.00
7010 - Contract Services-Consulting	2,000.00	0.00	0.00	0.00	0%	2,000.00
7110 - Contract Services-Legal	2,000.00	0.00	0.00	350.00	18%	1,650.00
7910 - Contract Services-Equipment Technicians	0.00	0.00	0.00	0.00	0%	0.00
7920 - Contract Services-Captioning	21,000.00	1,356.25	0.00	1,521.25	7%	19,478.75
<b>Total 6800 - Contracted Services</b>	<b>27,153.00</b>	<b>1,356.25</b>	<b>0.00</b>	<b>1,871.25</b>	<b>7%</b>	<b>25,281.75</b>
<b>7000 - Staff Development &amp; Fundraising</b>						
7405 - Training/conferences	2,000.00	0.00	0.00	295.00	15%	1,705.00
7800 - Travel/Meals	360.00	0.00	0.00	0.00	0%	360.00
8600 - Special Events Expense	1,000.00	0.00	0.00	0.00	0%	1,000.00
<b>Total 7000 - Staff Development &amp; Fundraising</b>	<b>3,360.00</b>	<b>0.00</b>	<b>0.00</b>	<b>295.00</b>	<b>9%</b>	<b>3,065.00</b>
<b>7500 - Operating Salaries &amp; Benefits</b>						
7525 - Salaries - Executive Director	80,720.00	6,729.33	6,729.33	20,188.19	25%	60,531.81
7530 - Salaries - Coworking Community Coordinator	28,676.00	2,652.04	3,310.49	7,990.03	28%	20,685.97
7535 - Salaries - Accountant	10,712.00	756.43	1,150.02	2,847.57	27%	7,864.43
7542 - Salaries - Media Services Coordinator	44,133.00	3,677.81	3,677.81	11,033.43	25%	33,099.57
7585 - Salaries - Government Technicians	19,614.00	1,617.51	1,790.80	4,076.47	21%	15,537.53
7589 - Salaries - Extra Help Trainers, Technicians	5,780.50	0.00	136.79	136.79	2%	5,643.71
7621 - Payroll Taxes	20,429.50	1,625.72	1,780.74	4,887.51	24%	15,541.99
7635 - Workers Comp	2,052.00	120.25	120.25	360.75	18%	1,691.25
7630 - Health/Dental/Vision	18,200.00	1,652.35	1,711.93	4,878.95	27%	13,321.05
7632 - Severance/Vacation Payouts	5,000.00	0.00	0.00	0.00	0%	5,000.00
<b>Total 7500 - Operating Salaries &amp; Benefits</b>	<b>235,317.00</b>	<b>18,831.44</b>	<b>20,408.16</b>	<b>56,399.69</b>	<b>24%</b>	<b>178,917.31</b>

Community Television of Santa Cruz County  
 Operating Profit Loss Budget Performance  
 September  
 2021

	Annual Budget 2021-22	August 2021	September 2021	September Year to Date	% of Annual Budget	Amount Remaining
<b>TOTAL EXPENSES</b>	<b>286,058.00</b>	<b>21,431.57</b>	<b>21,425.88</b>	<b>61,818.48</b>	<b>22%</b>	<b>224,239.52</b>
<b>NET INCOME/LOSS</b>	<b>0.00</b>	<b>6,187.70</b>	<b>(699.70)</b>	<b>12,457.29</b>	<b>16.8%</b>	

# Community Television of Santa Cruz County

## Balance Sheet

As of September 30, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 Checking-SCCCU	0.00
1015 PayPal Checking-SCCCU	0.00
1020 Savings-SCCCU	0.00
1021 Petty Cash Fund	187.41
1070 CD 12 month Cert SCCC	0.00
1075 Checking - Lighthouse Bank	619,703.64
1080 Savings - Lighthouse Bank	138,150.94
1081 CDAR x2424	250,049.87
1082 CDAR x4915	250,031.17
1083 ICS SCCU	250,026.60
1085 CD 12-23 Month - Lighthouse Bank	0.00
1099 Cash Box	0.00
<b>Total Bank Accounts</b>	<b>\$1,508,149.63</b>
Accounts Receivable	
1114 Temp A/R	0.00
1115 Accounts Receivable	171,726.10
1116 Grants Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$171,726.10</b>

# Community Television of Santa Cruz County

## Balance Sheet

As of September 30, 2021

	TOTAL
Other Current Assets	
1117 A/R - Temp. Restricted	0.00
1125 County Reserve Acct. Restricted	0.00
1200 Prepaid Insurance	
1201 Health	0.00
1202 Accident	300.00
1203 Crime Coverage	0.00
1206 Workers Comp Deposit	397.25
1209 Liability / D&O (SLIP)	0.00
1210 Property Liability (SPIP)	8,681.56
<b>Total 1200 Prepaid Insurance</b>	<b>9,378.81</b>
1260 Prepaid Expenses	25,844.35
1300 PFG Common Stock	4,931.00
1400 Undeposited Funds	0.00
Repayment	
Health Insurance	0.00
<b>Total Repayment</b>	<b>0.00</b>
<b>Total Other Current Assets</b>	<b>\$40,154.16</b>
<b>Total Current Assets</b>	<b>\$1,720,029.89</b>
Fixed Assets	
1600 Production Equipment	1,158,060.74
1700 Accum Depr-Production Equipment	-1,035,404.60
<b>Total 1600 Production Equipment</b>	<b>122,656.14</b>
1602 Board of Supervisors Equipment	0.00
1620 Office Furniture/Equipment	122,181.80
1720 Accum Depr-Furniture/Equipment	-120,262.14
<b>Total 1620 Office Furniture/Equipment</b>	<b>1,919.66</b>
1625 Leasehold Improvement	207,697.15
1725 Accum Depr-Leasehold Improv.	-155,356.36
<b>Total 1625 Leasehold Improvement</b>	<b>52,340.79</b>
1670 Broadcasting Equipment	28,933.89
<b>Total Fixed Assets</b>	<b>\$205,850.48</b>
<b>TOTAL ASSETS</b>	<b>\$1,925,880.37</b>

# Community Television of Santa Cruz County

## Balance Sheet

As of September 30, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	-4,817.19
<b>Total Accounts Payable</b>	<b>\$ -4,817.19</b>
Other Current Liabilities	
2110 Sales Tax Payable	12,267.05
2111 Sales Tax (Manual entry)	0.00
2140 Accrued Vacation	12,055.41
2150 PPP Loan	0.00
24000 Payroll Liabilities	1,034.98
CA PIT / SDI	510.83
CA SUI / ETT	-387.98
Federal Taxes (941/944)	4,569.57
<b>Total 24000 Payroll Liabilities</b>	<b>5,727.40</b>
Board of Equalization Payable	0.00
Direct Deposit Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$30,049.86</b>
<b>Total Current Liabilities</b>	<b>\$25,232.67</b>
Long-Term Liabilities	
2400 Business Equipment Loan 33736	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$25,232.67</b>
Equity	
3000 Opening Bal Equity	0.00
3015 Net Assets-Temp Restricted	0.00
3900 Retained Earnings	439,232.59
3905 Retained Earnings - Capital Reserves	1,496,102.38
Net Income	-34,687.27
<b>Total Equity</b>	<b>\$1,900,647.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,925,880.37</b>

## 1. Administration

### Staff

- We are hiring a new Video Technician after the recent departure of a staff member.
- We are able to do all of our government meetings with 1 staff member now even the board of Supervisors.

### Coworking

- Our breakeven number in the coworking center is \$10,000 per month. In July we earned \$9170.00

*\* This report shows funds that have been received. Our financial report shows funds that have been to our bank account. The numbers may vary slightly due to timing.*

### Paid Services

#### Completed

- o Government Meeting Services
  - CTV provided covered ?? government meetings in September.

#### o Production Services

- Staff documented a local event called Fire Safe
- It was streamed live and later telecast on CTV.

#### In Progress

- o Fiscal Sponsorship  
We are working with a local producer on a fiscal sponsorship for a short film with \$11,000 budget.

## 2. Facilities & Equipment

### In Progress

- Installation is being planned for our new telecast equipment.
  - o We are meeting weekly and intend to be done by the end of the year.
- In July we began a systematic inspection of all our equipment.

- o We are identifying, worn, broken, missing pieces and repairing or replacing them.
- o We have been through all 20 camera kits, 30 Tripods and the cables.

#### Building Security

- There was a break-in of the storage container.
  - o The burglar took a container full of BNC and audio cables.
  - o We are working with the landlord and the security company on a plan to better protect our property. The plan could include more lighting, better camera placement and completely enclosing the property with a fence. By day the front would be open. At night it would be closed. Members would use their fob to open the gate.

#### Equipment loss

We had two instances of significant equipment loss recently.

- A local non-profit rented gear for a public event. The equipment was stolen. The organization has agreed to pay for the equipment.
- 12 of the Youth Grant iPads were stolen from a grantee organization. The organization has agreed to pay for the equipment.
- All the equipment has been replaced.

### 3. Outreach

- Report to the county on our Youth Grant programs.
- Met with Digital Nest to discuss their original grant to get feedback on the usefulness and relevance of the equipment in our current Studio grant.

## Education Committee Meeting

10/18/21

Attendees: [David Warren Keith Gudger](#)

David has researched community college programs which are mostly film/video, broadcast and digital media programs. Other community colleges offer Journalism. He feels it would be hard to get a whole new media program started with Cabrillo. Some examples of other schools' programs:

- SF Community College has journalism, video production and editing, digital media, film production, graphic design, film studies, animation and Visual media production.
- Cayuga Community College digital media and the arts.
- Morningside University has Morningside TV.
- Curry College has a television station.
- North East Community College has radio and TV stations.

David spoke with Jason Borgen at the COE, the chief technology and innovation officer. He wants to partner with CTV and he would like to meet with us next week if possible. He's involved with podcasting and media use for the classroom and interested in training teachers on media use in the classroom. Nick Ibarra is the PR officer for marketing at COE, and is interested in streaming from CTV that would including town halls and student vaccine initiatives

Goals for between now and end of year.

- Develop a partnership with COE is top priority
- Contact with the journalism program at Cabrillo.
- Explore possible partnerships with youth organizations outside of education.