



325 Soquel Avenue
Santa Cruz, CA 95062

BOARD OF DIRECTORS
SPECIAL Meeting
May 10, 2019
12:00 P.M.
Offices of the Corporation

A G E N D A

1. Roll Call

Maitreya Maziarz, Joe Hall, Mathilde Rand, Tom Manheim, Larry Laurent,
Janis O'Driscoll, Judy Owen, Jennifer Izant Gonzales, Guy Lasnier

[quorum is five]

REGULAR AGENDA

2. Approve CONTRACT BETWEEN THE CITY OF SANTA CRUZ, THE COUNTY OF
SANTA CRUZ AND COMMUNITY TELEVISION OF SANTA CRUZ COUNTY, INC. *

3. Adjournment

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

* **Material Included in Board Packet**



325 Soquel Avenue
Santa Cruz, CA 95062

EXECUTIVE COMMITTEE
SPECIAL Meeting
May 10, 2019
12:00 P.M.
Offices of the Corporation

A G E N D A

1. Roll Call

Maitreya Maziarz, Joe Hall, Mathilde Rand, Tom Manheim, Larry Laurent, Janis O'Driscoll, Judy Owen, Jennifer Izant Gonzales, Guy Lasnier

[quorum is three]

ALL ITEMS AS SET FORTH ON THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOTICED CONCURRENTLY.

IF A QUORUM OF THE FULL BOARD IS NOT PRESENT AT THE REGULAR BOARD MEETING, THE MEETING WILL BE ADJOURNED TO THE EXECUTIVE COMMITTEE MEETING. IF A QUORUM OF THE EXECUTIVE COMMITTEE (3) IS PRESENT, THE EXECUTIVE COMMITTEE WILL MEET TO TAKE ACTION ON THE ITEMS IN THE AGENDA.

Any person may address the Board during its Public Comment period. Each presentation will be limited to three minutes and individuals may speak only once during Public Comment. A maximum of five minutes will be set aside for this period at this meeting. If the period runs beyond five minutes, the Board may, at its discretion, allow time at the end of the meeting for additional public comment. All comments must be directed to an item NOT listed on today's agenda and must be within the subject matter jurisdiction of the Board. Preference will be given to individuals who did not speak at the previous Board meeting. All speakers must address the entire Board and will not be permitted to engage in dialogue. Speakers are requested to sign the sheet designated for that purpose so that their names may accurately be reflected in the minutes of the meeting. Regular Agenda Items: Members of the public may speak on any item on the agenda. Each presentation will be limited to three minutes. The maximum time devoted to public input on any item will be determined by the Chair.

**CONTRACT BETWEEN THE CITY OF SANTA CRUZ, THE COUNTY OF SANTA
CRUZ AND COMMUNITY TELEVISION OF SANTA CRUZ COUNTY, INC.**

July 1, 2019

AGREEMENT

This agreement is made this ____ day of _____, 2019, by and among the City of Santa Cruz, a municipal corporation ("City"), the County of Santa Cruz, a political subdivision of the State of California ("County"), and Community Television of Santa Cruz County, Inc., a nonprofit corporation ("CTV"), who agree as follows:

RECITALS

1. The City and County desire to provide support for the use of public, educational, and governmental ("PEG") access cable channels provided pursuant to federal law.
2. Community TV has been the organization contracted to provide PEG access services since 1994 by the City and County and is a nonprofit organization.
3. The State Franchise under the Digital Infrastructure and Video Competition Act (DIVCA) provides that certain channel capacity be provided for PEG access.
4. The State Franchise provides that certain payments shall be made by Comcast for support of PEG access channels.
5. The City and County have determined that they will provide support for PEG access through the dedication of funds made available through the State Franchise for this purpose.
6. The City and County have determined that they will provide additional funding to pay for the broadcast of meetings.
7. CTV has indicated its interest in serving the public by providing PEG access services.
8. CTV will fund a grant program to provide video production equipment for non-profits to enhance student creativity and achievement in the amount of \$100,000 / year.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

Section 1. Scope of Services. In exchange for certain funding provided by the City and County to CTV pursuant to this Agreement, CTV shall provide the following services:

A. Manage Channel Capacity. Comcast has dedicated and will continue to dedicate certain channel capacity to PEG access purposes. CTV will manage this channel capacity.

B. Operate the Public and Educational Access Channel Space and Facilities. CTV will operate the Public and Educational Access channel space and facilities for public access programming purposes in a manner which is consistent with the State Franchise then in effect and in compliance with applicable State, Federal and local laws, constitutions and policies, with the primary purpose being to support the mission of Community Television to foster community dialogue and individual self-expression through television, the internet, and other electronic media.

C. Operate the Government Access Channel Space and Facilities. CTV will operate the government access channel space and facilities in a manner which is consistent with the State Franchise then in effect and in

compliance with applicable State, Federal and local laws and policies, with the primary purpose being to administer, coordinate, assist and provide training at cost to all public agencies in Santa Cruz County. CTV will also facilitate the cablecasting of the meetings of the Santa Cruz County Board of Supervisors and the Santa Cruz City Council.

D. Operate a Community Access Center. CTV will manage a video production facility which shall be available for public use on a scheduled basis acceptable to the parties.

E. Provide Equal Access. CTV will provide access to the equipment, facilities, channel space, and services on a non-discriminatory basis, as described in Section 2, for non-commercial programming purposes, whether for individuals, groups, or organizations, pursuant to operating rules promulgated by CTV and in compliance with applicable State, Federal and local laws, constitutions and policies.

F. Develop Operating Policies and Procedure. CTV has policies and guidelines for the use, allocation and operation of the equipment, facilities, and channel space on file at their offices. Access to equipment and facilities shall be open to all residents of Santa Cruz County within the Comcast Service Area pursuant to the State Franchise who satisfactorily complete training classes provided by CTV, which shall be provided on a scheduled basis, or who receive a certification from CTV, identifying said user(s) as having satisfied training requirements through means other than CTV training classes.

G. Compliance with Laws, Rules and Regulations. CTV will administer the PEG access channel space and facilities in compliance with applicable State, Federal and local laws, constitutions and policies, and in compliance with the State Franchise then in effect.

H. Training. CTV will facilitate training of residents of Santa Cruz County within the Comcast Service Area pursuant to the State Franchise, and City, County and school or college or other public sector employees located in Santa Cruz County with the Comcast service area with respect to local PEG programming. Training will be facilitated in the techniques of video production, and CTV will further provide technical advice in the execution of productions.

I. Playback/Cablecast. CTV will provide for the playback/cablecasting of programs on the PEG access channel space.

J. Promotion. CTV will actively promote the use and benefit of PEG access channel space and facilities to cable subscribers, the public, and access users.

K. Locally Produced Programming. CTV will provide a minimum of 56 hours per week of locally produced video programming, pursuant to the State Franchise Agreement.

L. Government Meetings. CTV will provide one staff member onsite to cablecast every County Board of Supervisors and Santa Cruz City Council meeting. Each meeting will be rebroadcast a minimum of 5 times.

M. Digital Uploads. CTV will accept digital uploads of content from producers.

N. Internet Archive. CTV will archive all televised meetings for five years and allow for Internet based on-demand playback of the meetings.

Section 2. Channel Space - Public. CTV agrees to keep the public access channel(s) open to all potential users regardless of their viewpoint, subject to FCC regulations and other relevant laws. The City, County, CTV and/or Comcast shall have no authority to control the content of programming placed on the public access channel(s) so long as such programming is lawful. Nothing herein shall prevent CTV, the City, the County or Comcast from producing or sponsoring programming, prevent the City, County, or Comcast from underwriting programming, or prevent the City, County, Comcast or CTV from engaging in activities designed to promote production of certain

types of programming or uses by targeted groups as consistent with applicable law and rules for use of the channel(s). CTV may develop and enforce policies and procedures which are designed to promote local use of the channel(s) and make programming accessible to the viewing public, consistent with such time, place, and manner regulations as are appropriate to provide for and promote use of PEG access channels, equipment and facilities.

Section 3. Indemnification. CTV shall indemnify, defend, and hold harmless the City and County, its officers, agents and employees and volunteers from and against any and all claims, suits, actions, causes of action, losses, damage, or liabilities of any kind, nature or description including, brought by any person or persons for or on account of any loss, damage or injury to person, property or any other interest, tangible or intangible, sustained by or accruing to any person or persons, howsoever the same may be caused, directly or indirectly arising or resulting from any alleged acts or omissions of CTV, its officers, employees, agents or subcontractors arising out of or resulting from the performance of this Agreement.

CTV shall indemnify and hold harmless City and County, its officers, agents, employees and volunteers from and against any and all claims or injury, arising from or in connections with claims or loss or damage to person or property arising out of the failure to comply with any applicable laws, rules, regulations, or other requirements or local, state or federal authorities, for claims of libel, slander, invasions of privacy, or infringement of common law or statutory copyright, for breach of contract of other injury or damage in law or at equity which claims directly or indirectly, result from CTV use of channels, funds, equipment, facilities or staff granted under this Agreement or franchise agreement.

Section 4. Copyright Clearance. Before cablecasting video transmissions, CTV shall require all users to affirm in writing that they have made all appropriate arrangements and obtained all required authorizations from any person or party in order to transmit the user's program material over CTV channels including, but not limited to, any necessary authorization from a station, network, sponsor, music licensing organization, or other representative. CTV shall maintain copies of all such user agreements for the term of the applicable statute of limitations and shall allow City's or County's inspection of such agreements, upon reasonable notice by City or County.

Section 5. Copyright and Ownership. Copyright of programming produced by a user shall be held by such person(s) who produce(s) said programming. CTV shall own the copyright of any programs which it may choose to produce. CTV shall transfer to the City or County copyright of any programming produced by CTV upon termination of this Agreement as provided for in Sections 19 and 20 of this Agreement.

Section 6. Distribution Rights.

A. CTV shall require that all programs produced for distribution on PEG channels with funds, equipment, facilities, or staff provided by this agreement be made available for cablecast on the channel space whose use is authorized by this Agreement on an unlimited basis. This subparagraph shall not be interpreted to restrict other distribution (beyond distribution on channels authorized by this Agreement), so long as such other distribution is consistent with the rules and procedures governing such, which shall be promulgated by CTV.

B. At a minimum, at the beginning and end of each day that video programming is cablecast on the channel space whose use is authorized by this Agreement, CTV shall display a credit stating, "Partial funding for the operation of this channel is provided by the City of Santa Cruz and the County of Santa Cruz, Comcast Corporation and local cable subscribers." Such credit shall also state that the entire content, including any opinions expressed, in programs on access channel space is the sole responsibility of the individual program producers.

Section 7. Equipment and Facilities.

A. CTV shall be responsible for the regular maintenance and repair of all equipment and facilities owned, leased or loaned to it under this Agreement or purchased with funds provided pursuant to this Agreement and all previous agreements.

B. CTV shall own all equipment and facilities acquired by it and purchased by it and purchased with funds received pursuant to this Agreement and all previous agreements, except that upon termination as provided for in Sections 19 and 20 of this Agreement, all equipment or facilities then owned by CTV shall become the property of the City and County.

To secure all of its obligations under this Agreement, CTV hereby grants to City and County a security interest in all of the assets and interests owned or hereafter acquired by CTV including but not limited to, CTV deposit accounts and inventory, and all equipment and fixtures. CTV agrees to take all steps reasonably requested by City of County to perfect and enforce the City's and County's security interest, including the execution and processing of financing statements and continuations statements under the California Uniform Commercial Code. CTV will also notify any institution with whom it now or hereafter maintains any deposit account of the existence of the City's and County's security interest in the account.

C. Upon the dissolution of CTV, it shall, subject to the approval of the City and County, transfer all assets of CTV to the City and County or to such organization or organizations designated by the City and County to manage access.

Section 8. Insurance. CTV shall maintain in full force and effect at all times during the term of this Agreement insurance as required by Exhibit A. The cost of such insurance shall be borne by CTV and may be included in CTV's annual budget. The City and County shall each be named as additional insureds on the insurance policies required by this Agreement.

Section 9. Non-discrimination in Employment and Service. CTV will not discriminate against any employee or applicant because of race, color, religion, national origin, ancestry, disability, medical condition (cancer related), marital status, sex, sexual orientation, age (over 40), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training including apprenticeship. CTV agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this non-discrimination clause.

In the event CTV's non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations or orders, CTV may be declared ineligible for further contracts with the County and City.

CTV will state that they are an equal opportunity employer in all solicitations or advertisements for employees placed by or on behalf of CTV, and ensure that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, disability, medical condition (cancer related), marital status, sex, sexual orientation, age (over 40), veteran status or any other non-merit factor unrelated to job duties.

CTV will comply with all provisions of Executive Order 11246, as amended, and of the rules, regulations and orders of the Secretary of Labor, which include furnishing required information and reports.

CTV shall furnish information and reports in the prescribed reporting format (PER 4012) identifying the sex, race, disability and job classifications of its employees to the Affirmative Action Division of the County Personnel Department.

CTV in solicitation for goods or services will make a good faith effort to consider Minority/Disabled Owned Business Enterprises.

Standard Definitions for Minority/Women/Disabled Owned Business Enterprise for the purposes of Santa Cruz County contract compliance procedures shall be as follows:

1. Minority Business Enterprise (MBE) is a small business owned and controlled by one or more minorities or women. Owned and controlled means that:
 - a. at least 51 percent of the small business concern is owned and controlled by one or more minorities or women or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by one or more minorities or women; and
 - b. whose management and daily business operations are controlled by one or more such individuals.
2. A Women Business Enterprise (WBE) is a small business, owned and controlled by one or more women. Owned and controlled means that:
 - a. at least 51 percent of the small business concern is owned and controlled by one or more women; and
 - b. whose management and daily business operations are controlled by one or more women who own it.
3. A Disabled Owned Business Enterprise (DOBE) is a small business owned and controlled by one or more disabled persons. Owned and controlled means that:
 - a. at least 51 percent of the small business concern is owned and controlled by one or more disabled persons; and
 - b. whose management and daily business operations are controlled by one or more disabled persons who own it.

NOTE: Certain projects conducted under State and federal oversight may have additional definitions and requirements.

Where subcontractors will be used, the contractor shall furnish to the County Affirmative Action Office the names, dates and methods of advertisement, and direct solicitation efforts made to subcontract with minority/women/disabled business enterprises.

Section 10. Independent Contractor. It is understood and agreed that CTV is an independent contractor and that no relationship of principal/agent or employer/employee exists between City and/or County and any third persons employed by CTV, and such persons shall be entirely and exclusively under the control, direction and supervision of CTV. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment shall be determined by CTV and the City and County shall have no right or authority over such persons or terms of employment.

Section 11. Assignment and Subletting. Neither this Agreement nor any interest herein shall be assigned or transferred by CTV, except as expressly authorized in writing in advance by both City and County.

Section 12. Annual Reports. Prior to September 15 of each year, CTV shall submit to City and County an annual report for the preceding fiscal year (July 1-June 30). This report shall contain, at a minimum, the following information:

- A. Statistics on programming and services provided;

- B. Current and complete listing of CTV's Board of Directors;

Section 13. Records, Fiscal Audit.

- A. CTV shall maintain all necessary books and records in accordance with generally accepted accounting principles.
- B. Upon request from City and/or County, CTV shall, at any time during normal business hours, make available all of its records with respect to all matters covered by this Agreement.
- C. CTV shall provide a compilation financial report annually by December 31.

Section 14. Funding.

- A. Cable operators have dedicated certain channel capacity to PEG access use. The City and County agree to permit CTV to manage that channel capacity for PEG access programming purposes.
- B. The City and County agree that they will provide funding to CTV for the provision of PEG access services based on the funding and fee schedule specified in Exhibit B – Funding & Fee Schedule
- C. CTV may establish reasonable usage charges and membership fees and will inform the City and County of those rate changes at budget time.

Section 15. Annual Plan and Budget.

- A. On or before January 15 of each year in which this Agreement is in effect, the County shall provide CTV with an estimate of the amount of funds that will be available to CTV for the upcoming fiscal year. As used herein, the fiscal year begins on July 1 and ends on June 30.
- B. On or before March 30 of each year in which this Agreement is in effect, CTV shall provide to the City and County an Access Activities Plan and Budget (the "Plan") outlining activities and programs planned for the following fiscal year with funds and channel space received pursuant to this Agreement. Such plan shall contain: (1) a statement of anticipated number of hours of local origination programming; (2) training classes planned; (3) other access activities planned by CTV; (4) an operating and capital equipment and facilities budget which reflects funds available to CTV from all sources.
- C. The Plan shall be deemed approved by the City and County unless, within sixty (60) days of submission, the legislative bodies of either the City or County affirmatively reject the Plan, or any portion thereof. Payment of any monies pursuant to this Agreement shall be contingent and conditioned upon approval of the Plan by the City and County.

Section 16. Expenditure of Funds. CTV shall spend funds received from the City and County solely for the purposes provided for by this Agreement and the Plan. Funds not expended in a fiscal year must be carried over into the succeeding year. Upon termination of this Agreement as provided herein all funds of any kind received from City and County and not expended by CTV shall be returned to City and County. CTV shall provide for such fiscal control and accounting procedures as are necessary to assure proper disbursement and accounting for funds received from City and County.

Section 17. Receipt of Approved Funds. For each year in which CTV has submitted the Plan to the City and County as required under Section 15 of this Agreement, City and County shall make quarterly payments to CTV thirty (30) days after receipt of the Comcast payments for access support pursuant to the approved Plan, or any portion of

the Plan which was approved. The City and County may withhold funds relating to a Plan which was disapproved or funds relating to portions or provisions of the Plan which were disapproved.

Section 18. Funding from other Sources. CTV may, during the course of this Agreement, receive supplemental funds from other sources, including, but not limited to fundraising activities which are allowed by law and will not cause it to lose its tax-exempt status. Funds obtained in this manner shall not supplant amounts payable under this agreement.

Section 19. Term of Agreement. This Agreement shall be for the period commencing on July 1, 2019 and ending on June 30, 2023. This Agreement may be extended for up to one (1) additional year, thus expiring on June 30, 2024, upon mutual written agreement by the parties, which mutual written agreement shall occur, if at all, no later than May 31, 2023.

Section 20. Termination of Agreement; Transfer of Assets.

- A. The City and/or County shall have the right upon ninety (90) days written notice to CTV to terminate this Agreement for: (1) breach of any material provision of the Agreement by CTV, provided that CTV may avoid termination by curing such breach within thirty (30) days of written notification by City and County or within a longer time frame agreed to by City and County and CTV; (2) malfeasance, misfeasance, misappropriation of funds; (3) loss of its 501(c)(3) status; (4) any violation of federal, State, or local law relating to the subject matter of this agreement; (5) a determination by the City and/or County that continuation of the Agreement would not be in the public interest; or (6) loss of funding from the City and/or County.
- B. CTV shall have the right, upon ninety (90) days written notice to City and County, to terminate this Agreement in the event of material changes to the franchise agreements presently held by Comcast or if it would be commercially impractical for CTV to continue operations.
- C. Upon termination of this Agreement, all equipment, real property, fixtures, contracts, leases, deposit accounts or other assets owned or held by CTV shall transfer to the City and County. CTV shall execute any necessary documents to document and perfect said transfer.

Section 21. Time. Time is of the essence in this Agreement and for the performance of all covenants and conditions of this Agreement.

Section 22. Cooperation. Each party agrees to execute all documents and do all things necessary and appropriate to carry out the provisions of this Agreement.

Section 23. Applicable Law. This Agreement shall be interpreted and enforced under the laws of the State of California.

Section 24. Notices. Any notice required to be given by this Agreement shall be given by certified mail, return receipt requested, and shall be deemed received upon proven delivery properly addressed as follow:

To CTV: Executive Director
 P. O. Box 8352
 Santa Cruz, CA 95061

To City: City Manager
809 Center Street
Santa Cruz, CA 95060

To County: Information Services Director
701 Ocean Street, Rm 315
Santa Cruz, California 95060

Any party may change its address for notice by written notice to the other parties at any time.

Section 25. Entire Agreement. This Agreement is the entire agreement of the parties and supersedes all prior negotiations and agreements whether written or oral. This Agreement may be amended only by written agreement and no purported oral amendment to this Agreement shall be valid.

Section 26. Possessory Interest Tax. CTV agrees to pay any possessory interest taxes which may be legally levied due to this Agreement, and to indemnify the City and County against any liability for such taxes. This section constitutes notice of the purpose of Revenue and Taxation Code Section 107.6.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

COUNTY OF SANTA CRUZ

Information Services Director

Approved As To Form:

County Counsel

CITY OF SANTA CRUZ

City Manager

Approved As To Form:

City Attorney

COMMUNITY TELEVISION OF SANTA CRUZ COUNTY, INC

Executive Director

Exhibit A

INSURANCE REQUIREMENTS

CTV, at its sole cost and expense, for the full term of this Agreement and any extensions thereof, shall obtain and maintain at minimum all of the following insurance coverage. Such insurance coverage shall be primary as respects City and County, and any insurance or self-insurance maintained by County shall be excess of CTV's insurance coverage and shall not contribute to it.

A. Types of Insurance and Minimum Limits

1. Worker's Compensation and Employer's Liability Insurance in conformance with the laws of the State of California.
2. Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including bodily injury, personal injury, and broad form property damage. Such insurance coverage shall include, without limitation:
 - a. Contractual liability coverage adequate to meet CTV's indemnification obligations under this Agreement.
 - b. A cross-liability or severability of interest clause.

B. Other Insurance Provisions

1. If any insurance coverage required hereunder is provided on a "claims made" rather than "occurrence" form, CTV shall maintain such insurance coverage with an effective date earlier or equal to the effective date of the Agreement and continue coverage for a period of three years after the expiration of the Agreement and any extensions thereof. In lieu of maintaining post-contact expiration coverage as specified above, CTV may satisfy this provision by purchasing tail coverage for the claims made policy. Such tail coverage shall, at a minimum, provide coverage for claims received and reported three years after the expiration date of this Agreement.
2. All required Automobile Liability Insurance, Comprehensive or Commercial General Liability Insurance shall contain the following endorsement as a part of each policy. "The County of Santa Cruz is hereby added as an additional insured as respects to the operations of the named insured."
3. All the insurance required herein shall contain the following clause:

"It is agreed that this insurance shall be canceled or non-renewed until thirty days after the County shall have received written notice of such cancellation or non-renewal. The notice shall be deemed effective the date delivered to the County as evidenced by properly validated return receipt. Such notice shall be sent to County's Administrator."
4. CTV agrees to provide City and County at or before the effective date of the Agreement with a certificate of insurance of the coverage required. The certificate shall be sent to Santa Cruz County Auditor-Controller.
5. The vehicles used by CTV employees for transportation to County's facilities shall be covered by Comprehensive or Commercial General Liability Insurance in the minimum amount of \$1,000,000 combined single limit, including bodily injury, personal injury, and broad form property damage. Such insurance coverage shall include, without limitation:
 - a. Contractual liability coverage meet indemnification requirements under this Agreement; and adequate to obligations

b. A cross-liability or severability of interest cause.

This coverage may be provided either by CTV or the employee.

Exhibit B - Funding & Fee Schedule

CTV funding will be done on a not to exceed basis and will be paid to CTV over 4 quarterly payments for each fiscal year from July 1 through June 30.

CTV funding will include payments from DIVCA PEG for capital equipment and facilities, as shown below.

ANNUAL FUNDING	
Fiscal year (July 1 – June 30)	Funding
2019-2020	\$600,000 DIVCA PEG
2020-2021	\$600,000 DIVCA PEG
2021-2022	\$600,000 DIVCA PEG
2022-2023	\$600,000 DIVCA PEG

CTV will cablecast every County Board of Supervisors and Santa Cruz City Council meetings at the hourly rate set below. This includes regular and special meetings of the Board and Council as well as any additional meetings that are cablecast for the County and City.

FEE SCHEDULE		
SERVICE	UNIT	AMOUNT
Public Meeting Coverage	Hourly	\$155
Closed Captioning Service	Hourly	\$150
Technical Support/maintenance	Hourly	\$82
DVDs	Hourly	\$25

An additional \$77 per hour will be charged when an operator is onsite over 8 hours.

An additional hour will be charged when operators are not able to take a rest or meal break.